

Our Lady of Guadalupe Church

Parish Pastoral Council Meeting Minutes

March 3, 2010

I. Opening Prayer

Msgr. Gentili opened the meeting with a prayer.

II. Roll Call

Present: Marilee Beyer, John Blank, Kim Brown, Joseph Cannella, Vince Furlong, Angela Guidone, Anne Kane, Pamela Miller, Lawrence Senour, Barbara Tramo, Mark Wetzell, Msgr. Gentili

Excused: CarolAnn Ernst, Deacon Gohde, Father Navit

III. Scripture Reflection

John Blank led the Scripture Reflection with the theme "Call to Discipleship".

Kim Brown will lead the Scripture Reflection for the April 7, 2010, meeting.

IV. Approval of Minutes from Previous (Feb. 3rd) Pastoral Council Meeting

The minutes were approved as written.

V. Report By Ex Officio Members (Finance, Adult Faith Formation, Religious Ed)

Finance Council: Angela Guidone provided an update from the February 16th meeting. Highlights included: 4% increase in Sunday collections, fundraising proceeds, a decrease in interest income, an increase in operating expenses due to various factors. The Archdiocesan Building Committee has received the Architectural Fee letter and supports the direction of our church building. A Budget Planning subcommittee has been established. A subcommittee has been formed to hire a Director of Music.

Adult Faith Formation: Anne Kane provided an update on the Bible Study progress. The Lenten series was well-attended and will continue on Thursdays. The session cancelled due to the snow will be re-scheduled. The Liturgy committee is meeting regularly, headed by Father Navit. RCIA has 4 candidates that will be receiving Sacraments this Easter.

Religious Education (PREP) – Pamela Miller reported that the Prep class move was in process and was very positive and things were running smoothly. First Reconciliation will be moved to the month of December next year, due to February weather unpredictability. Preparation continues for Confirmation and First Holy Communion. Prep fees for the 2010 – 2011 year will be discussed at the next Finance Council meeting.

VI. Updates

- 1. Land development process** – Msgr. Gentili reported that the building process has been somewhat delayed in the past few weeks due to the weather, but overall, progress is on schedule. Bishop Senior and the Archdiocesan College of Consulters have received the letter prepared by Msgr. Gentili, Tom Verrichia, and Deacon Gohde which outlines the changes, projections and increases in our church building project. The Archdiocese is supportive of the plan. Msgr. Gentili will meet with the Buckingham Twp. Supervisors on March 10th to review the changes to the building plans.
- 2. Development and Campaign Committee** – Joe Cannella provided a report on the Campaign Committee's recent Feasibility Study. Results and conclusions of the study were discussed. The next major step of the Campaign Committee is to conduct Focus groups. Joe asked for the Parish Council's comments and direction on the Focus group meeting content. Council members should direct their ideas to Joe as soon as possible, as the Campaign Committee is on a very aggressive schedule.
- 3. Communication to parish on building and related concerns, FAQ** - Various ideas were discussed as to how to communicate to the parish recent building updates. Updates to the Building Updates webpage, email alerts, updates to the bulletin were some ideas that were discussed. An e-letter (newsletter type format) sent to us by Michele Boesch was discussed as well. Kim Brown will follow up with Ralph Ingoglia to determine if a building update could be generated from the website similar to the weather email alerts. It was suggested that building updates be generated for parishioners that pledge. Mark Wetzel reported on the FAQ and categories were discussed. The FAQ will be presented on the website. Discussion will continue at our next meeting.
- 4. Communication on Nomination and Election Process** - Consensus was reached that there should be formal communication by way of a bulletin announcement to inform parishioners of the postponement of the Nomination and Election process. Kim Brown will draft an announcement for the bulletin and also have the information posted to the website.
- 5. Fund Raising** – Larry Senour reported that the Valentine's Raffle proceeds were \$11,000. Basket Bingo will be held on March 21st, and a Beef and Beer will be held on May 22nd.
- 6. Anniversary Picnic** – Vince Furlong reported that the picnic will be held near the end of July, and the council agreed that a Sunday would be a better day to hold the picnic.

VII. Next Meeting

Our next meeting will be **Wednesday, April 7, 2010, 7:00 p.m.** at the Rectory.

** Msgr. Gentili requested additional meetings: **May 5, 2010, 7:00 p.m.** and **June 2, 2010, 7:00 p.m.**

VIII. Closing Prayer

Msgr. Gentili led the closing prayer.

Respectfully submitted,
Kim Brown

