

Our Lady of Guadalupe Church

Parish Pastoral Council Meeting Minutes

March 31, 2011

I. Scripture Reflection and Prayer

Deacon Gohde opened with a prayer and Marilee Beyer led the Scripture Reflection.

II. Roll Call

Present: Marilee Beyer, Kim Brown, Paula Furman, Angela Guidone, Larry Senour, Barbara Tramo, Mark Wetzel, Deacon Gohde

Excused: John Blank, Joe Cannella, Gail Downing, Carol Ann Ernst, Vince Furlong, Meg Szewczak, Msgr. Gentili

III. Approval of Minutes from Previous (Feb. 23rd) Pastoral Council Meeting

The minutes were approved as written.

IV. Report By Ex Officio Members (Finance, Adult Faith Formation, Religious Ed, Music, Youth Ministry)

Finance: Angela Guidone reported that a Finance Council meeting had not taken place since the last Parish Pastoral Council meeting. Angela reported that the Finance Council discussed and supported a one-time bonus for the office staff for the generous time that has been put into the Dedication planning. The Finance Council positions expiration dates have been extended until Fall. New members will be appointed at that time.

Religious Education (PREP) – Marilee Beyer reported in the absence of Meg Szewczak that preparation continues for Communion and Confirmation.

Music Ministry: Paula Furman reported that the ministry is continuing to grow. Five cantors have been added. Paula is working with the Youth Ministry and plans are being made to have a teen choir group in the fall with St. Martin and OLG participants.

Youth Ministry: Marilee reported for Gail. The Save a Life discussion group went very well after the group watched the movie “To Save a Life”. The five-week dessert and discussion series will continue. Living Stations will take place at St. Martin’s on April 15th, and more teens are needed to participate. The Youth Ministry will tour the Point Pleasant Pediatric Facility and start weekly visits. The Youth Ministry will assist with the Buckingham Twp. Egg Hunt and the Saint Martin’s Egg Hunt. Three teens have come forward to apply for the position on the Archdiocesan Youth Advisory Board.

V. Church Dedication

A status was provided by each committee:

1) Invitations – Larry Senour and Barbara Tramo – Barbara distributed a copy of the design of the Dedication Invitation along with the RSVP cards. Invitations are ready to go to printing. The council discussed the decision that was made on open seating for the Dedication Mass (ticket/no ticket). There was a difference of opinion on whether tickets should be provided or if the Mass should be “first-come, first-serve”. Concerns were that with the large volume of people, seating could be chaotic, people would have to arrive very early to ensure getting a seat, parishioners that have provided service, dedication, faithful participation and donations may not get a seat. On the other hand, there were concerns that there would be no easy way to determine how “tickets” or a confirmation of attendance could be distributed in a way that was fair to all parishioners. A letter will go into the bulletin before the Dedication with more information describing the logistics of the Dedication Mass.

2) Reception – Carol Ann Ernst and Kim Brown – Kim Brown reported that the meeting went well with Brillman’s. Brillman’s handle all the tent set-up, tables, chairs, linens, kitchen equipment, comfort stations. Deacon Gohde provided the layout of the church and grounds so that Brillman’s could come up with a tent plan for the reception and basic layout. Brillmans will also work with the kitchen crew to ensure that they have everything necessary to handle the dinner. Angela Guidone mentioned that it would be a good idea to somehow tap into the sound system so that announcements for tables could be made. Paula Furman has a jazz trio lined up for the dinner music. The necessary permits will be obtained from the township. ** Karen Talocci actually has been the lead on setting up the appointments with Brillmans and handling the permits, etc.

3) Menu – Angela Guidone -- Angela reported on the menu. Angela has been working with Tony Quattrone and Village Caterers and a wonderful cocktail hour is planned with a delicious buffet menu including Southwest pork medallions, roasted red potatoes, pasta, salad and desserts. There will be eight buffet stations, and bars with soft drinks, wine and beer throughout the reception area. A full breakfast will be served after Sunday masses.

4) Booklets – Marilee Beyer and Gail Downing. Marilee and Deacon Gohde provided an update on the booklet which will be a commemorative booklet describing the Dedication Mass and the church, and the ads will be included in the back of the booklet. Ads are being sold. Sixteen ads had been sold. Nine families had purchased ads.

VI. Parish Evaluation Memo

Marilee Beyer distributed a memo that Monsignor Gentili would like the Pastoral Council to review before our next meeting. We should also review Cardinal Rigali’s Pastoral Letter, before the next meeting.

VII. Next Meeting

The next meeting is scheduled for Wednesday, May 4, 2011 at 7 pm.

VIII. Closing Prayer

Deacon Gohde led the closing prayer.

Respectfully submitted,

Kim Brown
Secretary