

# **Our Lady of Guadalupe Church**

## **Parish Pastoral Council Meeting Minutes**

**May 5, 2010**

### **I. Opening Prayer**

Msgr. Gentili opened the meeting with a prayer.

### **II. Roll Call**

Present: Marilee Beyer, John Blank, Kim Brown, Joseph Cannella, Carol Ann Ernst, Vince Furlong, Angela Guidone, Anne Kane, Lawrence Senour, Barbara Tramo, Msgr. Gentili, Deacon Bob Gohde

Excused: Mark Wetzler, Pamela Miller, Father Navit

### **III. Scripture Reflection**

Joe Cannella led the Scripture Reflection.

Carol Ann Ernst will lead the Scripture Reflection for the next meeting (September).

### **IV. Approval of Minutes from Previous (April 7th) Pastoral Council Meeting**

The minutes were approved as written. Minutes will be posted to the website.

### **V. Report By Ex Officio Members ( Finance, Adult Faith Formation, Religious Ed)**

**Finance Council:** Angela Guidone reported the following highlights from the Finance Council meeting held on April 20, 2010:

- Approval of the payment for the bus transportation for parishioner guests to and from the celebration of Conferral of Papal Honors for Msgr. Gentili
- Approval of securing additional space at Cold Spring offices for the chapel which will save money in leasing, and provide additional meeting space once the actual chapel is built
- Summary provided on operating expenses; highlights included were collections have increased by 20% since Easter 2009 and there are approximately 1760 families currently registered in the parish, compared to 1440 in 2009; operating expenses were up due to staff increase, new computer system, increase in school district rent/maintenance
- The Budget Planning Subcommittee is meeting and has proposed the idea for SOPs for tightening up spending, reviewing large expenditures, soliciting cost-saving ideas to close gaps in spending areas; proposed other subcommittees for dedication of new church; proposed full-time director for PREP, with a part-time secretary
- The PREP tuition fees will remain the same, with an increase for Sacramental fees

- Fundraising Subcommittee reported proceeds from the Basket Bingo were \$2593
- A music director part-time position has been posted and St. Martin has inquired about “sharing” a part-time Youth Minister position
- The Finance Council members will be extending their terms of office for one year as the Parish Pastoral Council did

**Adult Faith Formation:** Anne Kane reported that the 24 week Bible Study course has been completed. The Rosary group is meeting on Tuesdays, through the month of May. A book club will be available for the month of June. An eight-week Great Adventure Bible Study will be held in June and July. A Bible study on the Gospel of Matthew will be offered in the Fall.

**Religious Education (PREP)** – Carol Ann Ernst reported in Pamela’s absence. First Holy Communion was held on May 1, 2010. A luncheon will be held for the PREP instructors. There will be no PREP tuition increase, however, there will be a Sacramental fee increase.

## VI. Updates

1. **Land development process** – Msgr. Gentili reported that the building process is on target. There have been the typical building issues along the way, but nothing that has caused major setbacks. Deacon Gohde reported that the Town Hall meetings were very positive and reaffirmed the decisions that have been made. Parishioners were positive and supportive.
2. **Office Space Availability** – Msgr. Gentili reported that additional office space has been approved and secured and the chapel will be relocated from the Lahaska location to the available suite in the Cold Spring Office complex, by July. The councils were in consensus that the move should take place. The chapel lease ends June 31<sup>st</sup> and will be moved and ready in July. There will also be a savings in leasing by moving the chapel to the new office location. This move will also offer much needed storage and meeting space. CEC ( the daycare center next door to the parish offices) also offered their space, after hours, for meetings, youth group gatherings, etc., demonstrating the positive relationships that have been built in the community.
3. **Campaign Committee Update** – An update was provided by Deacon Gohde on the Campaign. The silent campaign phase is in process and is going very well.
4. **Communications to Parish on building and related concerns – FAQ** – The next question to be published as a FAQ will contain demographic information. It was decided that Mark Wetzel will provide the question to Anne Kane, at the office, and the question will be researched and answered. The first question and answer was published in the bulletin as a “Did You Know” section. The council decided upon Anne’s advisement, that it really was not necessary to have this section on the

website, as there is a means for submitting questions, and the bulletin is on the website.

5. **Anniversary Picnic** – The picnic will be held on July 25, 2010. More details will be provided.

**VII. Fundraising**

Larry Senour provided an update on the planning for the Beef N Beer. Ministries within the parish are contributing baskets for the Basket Raffle. The Parish Pastoral Council will donate a “Night Out in Doylestown” basket. The Parish Pastoral Council also discussed hosting a small dinner at the rectory as a silent auction item.

**VIII. Next Meeting**

Msgr. Gentili and the council felt that it was not necessary to meet in June. The next Parish Pastoral Council meeting will be **September 1, 2010 at 7:00 p.m.**

**IX. Closing Prayer**

Msgr. Gentili led the closing prayer.

Respectfully submitted,

Kim Brown