

**OUR LADY OF GUADALUPE CHURCH**  
**PARISH PASTORAL COUNCIL**  
September 13, 2017

**I. ROLL CALL**

Monsignor Gentili, Father Ianelli, Frank Dolski, George Fernandez, Paul Crovo, Marlene Funk, Chip Puchino, Matt Gavenelli, Steve Workman, Christine Veltri, Mike Broglie, Rose Hampton, Lisa Kopertowski, Jessica Walters, Emily Clementi  
Recording Secretary: Teresa Fischer

Excused: Deacon Brady

Parish Finance Council Members Present for Live Streaming Presentation:  
Judy Wicklum, Greg McGovern, Ed Zapisek, Phil Junker

**II. OPENING PRAYER**

Monsignor shared a reading and reflection. Group shared thoughts on Parish Life Center (PLC) Open House event and opportunities for growth.

**III. APPROVAL OF MINUTES FROM PREVIOUS (June 21, 2017) MEETING**

Steve Workman asked for a motion to approve the June minutes. Frank Dolski motioned and Matt Gavenelli seconded the motion. The members of the committee unanimously approved the minutes. Teresa will post on the website.

**IV. LIVE STREAMING OF MASS PROPOSAL**

Dan Kearns, Kearns Media Consulting, presented his proposal (\$58K) on providing live streaming at OLG. Dan presented the history of live streaming for the Archdiocese of Philadelphia (AOP) and at the Cathedral Basilica of Saints Peter and Paul in Philadelphia. Approximately 10 parishes in the AOP are currently live streaming.

OLG is considering seven cameras throughout church, chapel, prayer garden and one camera outside of church. Equipment requires a small control room. Dan volunteered to work equipment for one Mass each weekend and Parish Pastoral Council (PPC) discussed training other parishioners (possibly youth). Dan can remotely troubleshoot.

Discussion ensued about the pros and cons of live streaming. Live streaming could be outreach to local nursing homes, disabled parishioners, evangelization to non-parishioners and a resource for people that live in other states (particularly those who may want to view a sacrament at OLG).

One member asked if there would be an audience for live stream Mass at OLG if it

were already offered at the cathedral. One comment was that people want to view Mass at their local church. Some attendees were not convinced that OLG would have a large viewership. Catholics already have the option to watch Mass on TV – do we need to have this at OLG?

Livestreaming is just once piece of social media initiative at OLG. Tech team is looking at rebuilding the parish website, creating a Facebook Business page, Instagram and more. Do we have other social media in place to support livestreaming?

Parish Finance Council (PFC) would like to see the upfront investment, recurring costs and sources of revenue (weddings, sacrament videos, etc.)? Do they have a measurable method such as mass increase? Paul Crovo will provide these numbers. Phil Junker offered to start a spreadsheet to see possible sources of income from live streaming.

#### V. FINANCE COMMITTEE UPDATE

Monsignor provided a financial update. Money has been raised and the parish is able to finish the PLC as originally proposed. In addition, the parish was able to raise the additional 550K to build the courtyard. Over this past year, OLG has paid off the 1.2 million back payment to the Archdiocese of Philadelphia (AOP). Parish has negotiated with the AOP a two-year extension on the interest of the loan at 2%. At the present time the principal of the loan is 10.8 million dollars. The Stewardship Campaign Appeal has met its goal of 125K for the past two years and we are hoping to meet that same goal this year. PFC is asking parishioners to give their time and talent and we need to increase the weekly collections by 8 ½ percent each year in order to reach 31K per week by the year 2020. At the end of the fiscal year, the parish had a surplus of 125K. That money will be used towards the parish debt. In comparison, last year OLG had a surplus of 75K.

#### VI. LEGISLATIVE MATTERS DISCUSSION AT PRIESTS CONVOCATION

Monsignor provided a handout and asked PPC to read. The handout concerns the support of catholic education. The parish will be updated on these and other issues in a timely manner, as more information is known.

- There is an expectation that legislators will meet this year to revisit HB 1947. It deals with the lifting of the statute of limitations in regards to criminal and civil litigations involving the sexual abuse of minors. It was voted down in the Senate in 2016 because of its unconstitutional basis.
- Deferred Action for Childhood Arrivals (DACA)  
Monsignor commented that we have a firm responsibility to support those children born in our country. Regardless of one's political affiliation, the Catholic Church is here to defend children.

## VII. OLG STRATEGIC PLAN

Monsignor shared the strategic plan with the PPC. Matt Gavinelli will track the strategic plan objectives. The objective is to vote and adopt the plan by December 12. This plan will guide us for the next three-to-five years.

## VIII. EVANGELIZATION SUBCOMMITTEE UPDATES

- Organizational Review Sub-Committee
  - The overall ministry budget of \$28K was approved for the year. In the bulletin, we are highlighting various ministries to show how they are supported through the Stewardship Campaign Appeal. This transparency shows parishioners how their donations are spent.
  
- Outreach Update
  - Under New Leadership  
Phil Junker will transition out of his role in the Evangelization Outreach Subcommittee. Deacon Brady has volunteered to take over leadership of this committee. The challenge for this committee is evangelizing to the “dechurched”, “unchurched” and the community at large. Evangelization is the biggest challenge and initiative we face as a pastoral council.
  
  - Tech Team Update  
The Tech Team has been successfully including parish events on the monitors in church narthex for the past few weeks. The new kiosks have been installed. The team is waiting to finish a few items before they go live. The kiosks have the following five functions: join the parish, invite a someone to Mass, join a ministry, make a donation and Flocknotes.

OLG needs to keep moving forward in the area of media and technology. A group went to Nativity Parish and they came back with a vision to incorporate some of their initiatives the OLG way.

## IX. “CELEBRATING GROWTH” MINISTRY WEEKEND

Next Ministry Fair is October 28/29 and will remain in Church Narthex. More than 100 families joined parish in recent months. Fifty-five of these families are Spanish speaking. Discussed having a “100” event to mark this milestone in our parish. May include 100 balloons in the Narthex. PPC is looking for new PPC members to take over coordination of the ministry fair weekends. Emily Clementi offered to be a new member of this committee.

## X. SOCIAL AFFAIRS COMMITTEE UPDATE

- PLC Celebration Event September 10  
PPC members thanked Chip and committee for a wonderful event. Event went very smoothly and attendees seemed to enjoy food, music and activities. Approximately 1,200 people attended.
- The next meeting is in October and committee is working on plans for 2017/2018. Committee is thinking about hosting a Christmas event. Committee would like to create a schedule of events that may include: golf outing, beef and beer, bingo, Valentine's Day Dance, etc.

## XI. YOUTH MINISTRY UPDATE

The Youth Ministry room in the PLC is about 90 percent complete and the space was very well received at the PLC open house. This year all youth group meetings will be on Sundays. She is using YDisciple this year but needs more parent volunteers to make this program successful. She hoping to host a "hang out" night twice a month. A new program is the Little Flowers Girl's Club, which is for girl's age 6 to 11. Other planned events include Trunk or Treat, Churches and Cheesesteaks and Saint Sunday Suppers. She is working closely with the Catholic Young Adults of Bucks County. Monsignor commented that Lisa, Jessica and Emily have worked very well in fulfilling the strategic plan initiative focusing on the youth of the parish.

Monsignor reported that the parish is looking for a new CYO Director and Assistant Director. They have one possible candidate but are open to suggestions for another candidate. The parish CYO program at this time focuses on Track and Field, Cross Country, Basketball and Volleyball.

## XII. RELIGIOUS EDUCATION/ADULT FAITH FORMATION UPDATE

PREP will start this year with an opening prayer service and a chance for families to meet their teacher and pick up their books in the PLC. The second annual PREP Family Fall Fest is scheduled. As part of Adult Faith Formation, Religious Education is opening new speakers/topics for parents during PREP. There are seven adult faith studies scheduled for this fall! A Women's Advent Breakfast will be held in December.

A small group facilitator training was held this summer and the group included a few men who may put together a men's group. Another future endeavor is hosting a Vacation Bible School for this summer and a Mom's Group next fall.

OLG has made great strides in working with the Hispanic community. Roscio Higbie, The International Learning Program, works with families in school districts and she approached Jessica this past March to see if they could work together. They created a summer program for 15 families. Program included 40 children in foundation program. In the fall, these children will roll into the PREP Program. We are also creating a teen track

of RCIA for the older children. This program was built here at OLG with the assistance of Father Ianelli. There is new leadership for FEF ministry. Alejandro and Karin Cebado are transitioning leadership to Juan Navia and Julia Senecoff.

XIII. LITURGY COMMITTEE UPDATE

Forty Hours is Sunday, October 15 through Tuesday, October 17. Father Keith Chylinski, professor at St. Charles Seminary, will be the guest homilist. Starting on the first week of Advent, the liturgies will be including the antiphon that ties in with the scripture of the week at Sunday Mass. Father Ianelli noted that his creates more of a meditative feel at Mass. There will be handouts to assist parishioners.

XIV. OTHER COMMITTEE UPDATES OR NEW BUSINESS

George Fernandez suggested the book "Everyone Leads" to the council.

The strategic plan will be approved at next PPC meeting.

XV. NEXT MEETINGS

- 11/15/17
- 12/13/17 – PPC and PFC combined meeting for the formal adoption of the Parish Strategic Plan and other important issues at the Parish Life Center.
- 2/7/18

XVI. CLOSING PRAYER