

# **OUR LADY OF GUADALUPE CHURCH**

## **PARISH PASTORAL COUNCIL**

Minutes, April 10, 2019

### **I. ROLL CALL**

Monsignor Gentili, Deacon Brady, Mike Broglie, Daniel Drain, Matt Gavinelli, Bob Weikel, Dominque Galloway, Lisa Martinez, Carol Kalouche, Fr. Ianelli, Leo Craig, Emily Clementi

Excused: Paul Crovo, Chip Puchino, Steve Workman, Lisa Kopertowski, Ray Lokay, Juan Navia

Recording Secretary: Jeanne Senour (for Teresa Fischer)

### **II. OPENING PRAYER**

Deacon Brady read a Gospel from Luke.

*He said, "Go into the village opposite you, and as you enter it you will find a colt tethered on which no one has ever sat. Untie it and bring it here. And if anyone should ask you, 'Why are you untying it?' you will answer, 'The Master has need of it.'" (Luke 19:28-40)*

There was a round table discussion with regard to how “the Master has need of you”.

### **III. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Matt Gavinelli asked for a motion to approve the February 13, 2019 minutes. Emily Clementi motioned and Mike Broglie seconded the motion. The members of the committee unanimously approved the minutes. Teresa will post on the website.

### **IV. UPDATE OLG LOAN**

Monsignor provided this update. Our Lady of Guadalupe (OLG) is currently engaged in a contract with Penn Community Bank, the closing date is expected to be April 25

### **V. HISPANIC OUTREACH COORDINATOR**

Matt Gavinelli reminded us that George Fernandez provided a detailed update last month. Recently a grant was issued to OLG for these efforts and we are in the process of looking for a new Hispanic Outreach Coordinator. The job description has been drafted and is posted on the Archdiocesan website. Fr. Ianelli met with some members of the FEF committee to make sure OLG is meeting their needs. FEF members said they feel very welcomed and connected at OLG - One Liturgy, One Community. On behalf of the Parish Pastoral Council (PPC), Monsignor is thankful to Fr. Ianelli, Juan Navia and George Fernandez for reaching out to our Hispanic Community and making them feel welcomed at OLG.

## VI. YOUTH MINISTRY UPDATE

Matt Gavinelli provided a brief update for Lisa Kopertowski. One more Living Stations of the Cross is being held this Friday. The Youth Ministry fundraiser at the Doylestown Panera is on Thursday, May 2. The volleyball team is doing very well. The Youth Ministry detailed update is attached.

## VII. RELIGIOUS EDUCATION/ADULT FAITH UPDATE

Matt introduced Daniel Drain as our new Director of Religious Education (DRE). Dan is currently spending most of his time learning the ins and outs of the Parish Religious Education Program (PREP). Dan's main concern: "Are we handing on the education of the Church to our students? Are we passing on her traditions?" He is looking into new textbooks next year, which could potentially be very costly. To reduce costs, he is contemplating utilizing new books for the 7<sup>th</sup> graders and incoming 1<sup>st</sup> graders. Seventh grade PREP starts next year and Dan has identified a program that we might use for the new curriculum – a supplemental Theology of the Body program. Monsignor extends his appreciation to Dan for taking on this responsibility. We thank him for his creativity, initiative and the PPC will continue to support him in his efforts to strengthen our PREP program.

## VIII. SECURITY RECOMMENDATIONS FOR OLG

Bob Weikel provided the update. The committee has accomplished what was discussed in February. Monsignor approved full-camera security for our campus. Installation will begin in June and should be completed by mid-July. These cameras will have a positive impact on our everyday life on campus and will help keep every aspect of our campus and ministry life secure. Joe Balaza was appointed the new head of security for OLG. Committee members created a standard operating procedure for OLG Safety and Security. Ushers training will be completed within the next 30 days. Frequent ministry volunteers will also be trained in the near future. The committee is looking at safety in general, not just active shooter safety. Additional lighting in the front row of the parking lot and church will help keep our campus safe. The parking lot and courtyard lights will be on from 6 p.m. to 6 a.m. The committee invited Buckingham Police into a recent Safety and Security meeting. Buckingham Police are currently doing an assessment of our campus and will present their findings to us in approximately two to three months.

**New policy:** We will be locking the church 15 minutes after all the Masses. There will be an usher at the center door to let latecomers in. Monsignor requested that Bob Weikel to look into 24/7 Perpetual Adoration in the Chapel and what safety issues need to be identified for that to take place.

## IX. EVANGELIZATION SUB-COMMITTEE UPDATES

- Organizational Review Sub Committee, Ministry Budgets (Bob Weikel)  
This committee is responsible for the ministry budget process for every fiscal year. Bob has begun the process for the 2019-2020 year. Ministry leaders are asked in this process to report (top-line) where their money was spent in the previous year and

what they expect to spend in the upcoming year.

- Outreach Update (Deacon Brady)

The new Hospitality Ambassador Ministry is off to a good start with approximately 100 members. Feedback has been positive! Great program of Lenten activities: Ash Wednesday Lent cards, Little Black Books, Palm collection for the Easter fire and an Easter Holy Week invitation card. Deacon Brady's motto is "Evangelization = Invitation". Dan will be working on a Summer Series this summer. Committee is looking at a "Tent Revival" where we invite a well-known speaker for a night or two.

- Financial Responsibility (Reported below):

X. "CELEBRATING GROWTH" MINISTRY WEEKEND UPDATE

Our next ministry weekend is May 18 and 19 (Liturgy and Life Ministries). Once again, Matt will look for support from PPC members to assist staffing the tables for those ministries that are not being featured.

XI. SOCIAL AFFAIRS COMMITTEE UPDATE

Matt provided the update for Chip. The Parents Night Out Babysitting event is May 10. The Floral Design event is also in May. In the fall, the committee is planning a Casino Night. The primary goal of the Social Committee is to provide opportunities for parish socialization with raising money to support ministries as a secondary goal. The PPC, through our resources, will continue to support the efforts of the Social Committee.

XII. LITURGY COMMITTEE UPDATE

Father Ianelli mentioned that we are wrapping up Lent and getting ready for Holy Week. The committee is working on incorporating more Latin in the Liturgy. Monsignor is grateful to Father Ianelli for his efforts to enhance our liturgies and to promote full active participation in our Liturgy.

XIII. FINANCE COMMITTEE UPDATES

Monsignor reviewed the loan update and directed us to Mr. Clark's Fiscal Report, which was provided this past weekend, for more information.

XIV. OTHER COMMITTEE UPDATES OR "NEW BUSINESS"

Monsignor would like to add "Outreach to Parishioners/Persons with Disabilities" to the agenda for the next PPC meeting. Karen Babik, our parish Archdiocesan Representative, would like to make a presentation to the PPC. How are we presently being inclusive of this community? Are we meeting their needs? The second agenda item to be added to next month "Evangelization Efforts Update". Dan mentioned that he would come to the next meeting with a more detailed vision of his PREP academic plans.

XV. NEXT MEETINGS

- June 19, 2019 – Joint meeting with the Parish Finance Council
- September 18, 2019

#### XVI. CLOSING PRAYER

Monsignor thanked the attendees for a productive meeting. The council prayed an Our Father for their own personal intentions.