

**OUR LADY OF GUADALUPE CHURCH**  
PARISH PASTORAL & FINANCE COUNCILS – Joint Meeting

Report - June 20, 2018

I. ROLL CALL

Attendees: Monsignor Gentili, Dick Clark, Ed Zapisek, Philip Junker, Bill Gruccio, Greg McGovern, Father Ianelli, Frank Dolski, Steve Workman, Emily Clementi, Chip Puchino, Matt Gavinelli, Mike Broglie, Marlene Funk, Rose Hampton, George Fernandez, Bob Weikel, Frank Dolski, Juan Navia, Deacon Brady, Jessica Walters, Lisa Kopertowski, Deacon Alessandro, Tim Coniff, Laura Campbell, Barbara Keiffer and Joel Zazyczny

Recording Secretary: Teresa Fischer

Excused: Michele Savage, John Graham, Ellen Roehm, Peter Hawley, Judy Wicklum, Paul Crovo, Rose Lee, Chip Puchino

II. OPENING PRAYER

Monsignor shared the Sunday gospel.

III. Introductory Message

Monsignor recognized and thanked the members of the Parish Finance Council (PFC) and Parish Pastoral Council (PPC) who have completed their terms on their respective councils. The departing members of the PFC are Bill Gruccio and Rose Lee. The departing members of the PPC are Frank Dolski, George Fernandez, Marlene Funk and Rose Hampton.

Monsignor also welcomed Laura Campbell, Barbara Keiffer and Joel Zazyczny as new members of the PFC. The PPC election process will be announced this weekend and five new members will be added to the PPC in the fall. In addition, Juan Navia was appointed to the PPC.

IV. Pastoral Council 2018/19 Major Initiatives

- Strategic Plan Tracker  
The Strategic Plan Tracker will be presented at the next PPC meeting.
  
- Ministry Weekend Update  
The June 9/10 Ministry Weekend was a very successfully event with 59 parishioners signing up to be new members of OLG ministries.

- Website  
The new parish website is complete and will be launched soon.
- Nativity REBUILT Conference Recap  
Ten representatives from OLG attended the REBUILT Conference at Nativity Parish, Maryland in April. The group returned with some valuable tips for OLG that we hope to incorporate in the best way for our parish.

The council members watched a REBUILT Parish Association video to view how some parishes incorporated the Nativity programs. Members discussed suggestions for bringing some of these practices to OLG including radical hospitality, music, technology, testimonials, small groups, increased ministry, kids groups and refreshments. One major difference is that Nativity's focus is on the unchurched.

Some ideas discussed were: refreshments after Baptisms, program that allows kids to be dropped off so parents can participate in Mass and offering Children's Liturgy of the Word at all three Sunday Masses.

- PPC Subcommittee Updates
  - Organizational Review
    - Monsignor commented on the great work that Bob Weikel and this subcommittee has completed and he is very appreciative of their efforts.
    - Have completed seven SOPs (campus wide initiative for all pieces of equipment in the PLC). Focusing on the safety items first).
    - Reviewed 2018/19 Ministry Budgets  
Provided handout for everyone. Added two new ministries and make sure all ministries expenses are included in the ministry budgets.
  - Fiscal Responsibility/Stewardship –(Covered below)
  - Evangelization Outreach
    - A new Evangelization Committee has been formed under the leadership of Deacon Brady. OLG is looking at new approaches to evangelization.
    - Disciple Maker Index (DMI) Results  
The Disciple Maker Index Survey was conducted by the Catholic Leadership Institute and included parishes

throughout the US and Canada. Twenty-seven percent of US and Canadian parishes are represented. Over one million Catholics were represented in the total survey, at OLG 463 participated.

OLG results showed that 92 percent would recommend the parish, 86 percent agreed that the parish helps them grow spiritually and only 16 percent of responders share their personal witness. Deacon Brady commented that our parishioners don't feel like they are able to invite people through a personal invitation. This will be an important focus going forward – we need to equip our parishioners with materials and confidence to share their faith. Evangelization is integral to everything we do at OLG.

Our parish strength was pastoral leadership and our opportunities are to tweak the parish liturgical practices and to practice “holy hospitality”.

- Religious Education/Adult Faith Update  
An Adult Faith Summer Series is helping participants focus on a personal relationship with Jesus and understanding their faith better. Small groups are being discussed with Adult Faith Formation team.

Confirmation is moving to 8<sup>th</sup> grade so PREP will now continue through 8<sup>th</sup> grade. Jessica is working on a new plan to run PREP classes for 7<sup>th</sup>/8<sup>th</sup> graders for the first time at OLG. Jessica is working with Juan Navia and George Fernandez with outreach to the Hispanic Community which includes a family retreat in July.

- Youth Ministry Update  
High school teens enjoyed the Steubenville Weekend Conference. A Theology of the Body for middle school students is being held as a week-long event including morning seminar, lunch and afternoon fun. Lisa is hoping to plan some summer service-related activities. Six college-age young women enrolled in Walking with Purpose. Six middle-school age boys are attending an event at the seminary this summer.

World Youth Day is in January 2019. Lisa is considering a youth mission trip next summer. The Little Flowers Girls Club will be held again this coming school year. For Young Adults Lisa is considering adding a service component to one of their events.

- Liturgy Committee Update  
Father Ianelli commented that they are training the liturgical ministers and are planning to have a more focused liturgical approach starting with Advent. Discussed liturgy in regards to the Hispanic families and will look into missalettes in Spanish and possibly headsets that will assist with simultaneous translation.

## V. Finance Council Current/Future Financial Position – Dick Clark

- Financial Status Update  
The parish is moving in the right direction. It is positive that we have completed the building of the church and the Parish Life Center. We expect the courtyard to be completed in September 2018. Our people have been very generous in response to our requests toward special campaigns and increased offertory.

A challenge facing our parish is reaching the \$32,000 per week in the collection. Communication to the parish has included new charts in bulletin to illustrate the need for increased giving. Currently, the collection is at an 8 ½ percent increase for the year. Reaching the \$32,000 per week allows us to pay the mortgage and interest payment. The next step is to have revenue to fund the other programs that parish is interested in. The renting of the PLC and parish social events are future income sources.

Ideally, the PFC would like a capital budget to support the extra initiatives that the PPC suggests. These extra initiatives need to be funded by individual donors or other initiatives.

### **Sunday collections**

The Sunday collection averaged \$27,200 for 2017-18 and has surpassed the goal of \$26,500. Average growth over nine years is 9.3% per year.

### **Debt**

We have an ongoing principal payment of \$435,288 per year until 2042. That averages to about \$8,700 per weekend. The \$13 million debt peaked in 2011-12. The present debt is \$10.6 million.

### **End of year cash flow**

Fiscal year ends on July 30 and our projected end of year cash flow is \$560,000. In 2011, the end of year cash flow was \$6 million, prior to the completion of the church. The projected end of year cash flow for 2018-19 is \$213,000. This assumes that the interest rate is the same and that all pledges will be honored.

### **Parish Giving**

Almost 25 percent of the weekly collections is now from e-giving. Parish Giving provides a consistency to the weekly collection at minimal cost to the parish. In discussions about consistent offertory weekly collections, we realize that vacations, weather and more impact our weekly collection. One way to keep the collection consistent is through participation in e-giving. An interesting point to share with parishioners is that when they participate in e-giving their attendance is 100% financially.

#### VI. “Remain in My Love” – Archdiocese Program

Remain in My Love is an Archdiocese of Philadelphia (AOP) renewal effort that is promoting traditional marriage. Stay tuned for more about this in preaching and Adult Faith Formation.

#### VII. New Business

A letter was received from the AOP and Archbishop Chaput regarding the grand jury investigation of sexual abuse by priests, clergy and those in religious life. This investigation did not include the AOP. The report will be released shortly. OLG will post letter on the parish website and include as an insert in the parish bulletin with a brief report from the clergy at all Masses.

#### VIII. NEXT JOINT MEETING

- 12/19/18 - PFC & PPC Combined meeting

#### IX. CLOSING PRAYER

Prayer from Pope Francis.

#### X. SOCIAL