

“We are a vibrant, welcoming parish family dedicated to growing disciples and making church matter”

OUR LADY OF GUADALUPE CHURCH

PARISH PASTORAL COUNCIL

June 21, 2017

I. Roll Call

Present: Monsignor Gentili, Father Ianelli, Deacon Brady, Mike Broglie, Emily Clementi, Frank Dolski, Matt Gavinelli, Rose Hampton, Alexander Pancoast (seminarian who is working at OLG through next spring), Chip Puchino, Christine Veltri, Jessica Walters, Steve Workman

Excused: Paul Crovo, George Fernandez, Marlene Funk and Lisa Kopertowski.

II. Opening Prayer

Opening prayer and reading by Monsignor was followed by reflection from council members.

III. Approval of Minutes (April 5, 2017)

Steve Workman motioned to approve the April minutes. Minutes were approved by Rosemary Hampton and Frank Dolski.

IV. Finance Committee Update

Monsignor provided a financial update. Parish has worked with AOP to obtain approval for 2 percent interest rate on loan extended for next two years. This approval was very positive news for OLG. Over this past year, OLG has paid off the 1.2 million back payment to the AOH and have been able to commence work on the courtyard for \$575,000. Fundraising for courtyard is not complete but parish has obtained approval from AOH and Buckingham Township to move ahead.

The Stewardship Collection has met its goal of \$125,000 for the past two years. Parish staff continues to negotiate with vendors to save money and be frugal. Staff has realized recent savings with computer technology and HVAC.

Attendance numbers at church are steady and flat (not negative). We believe new strategic plan will allow huge opportunities to bring more people into OLG. We continue to secure our position as a vibrant, welcoming parish family dedicated to growing disciples and making church matter.

Staff is moving into PLC next week. As construction begins on courtyard, chapel and side entrances/exits to the church will be closed. At this point, staff is waiting for Finance Council to make official announcement to parishioners about this event. The generosity of parishioners has been outstanding as we continue with next phase. This is a historical moment in our parish with all of these recent accomplishments.

V. Draft of the New 5 Year Strategic Plan 2017 – 2022

The 5 Year Strategic Plan 2017 – 2022 is currently being developed for end of year completion. Steve asked members to review copy that was previously sent out.. The plan is designed around activities from three committees -Outreach/Evangelization Committee (Philip Junker), the Organization/Institution Review Committee (Bob Weikel), and the Fiscal Responsibility/Stewardship Committee (Richard Clark).

Monsignor reported that an AOP survey was the guiding force in implementing the original parish plan which was for the five-year period of 2012- 2017. At this point, we have implemented all aspects of the strategic plan and are developing a new strategic plan for 2017 -2022. While keeping the original seven areas from the initial strategic plan as an ongoing part of our parish plan (standard operating procedures). Monsignor and a committee are creating three to five new goals and objectives in each of the three subcommittees in our evangelization efforts.

Discussion began on various aspects of plan. It was noted that a sports complex was listed as this was part of original parish plan which was developed 17 years ago (as well as a complex with education center, church, rectory and chapel). At this point the council agreed that it is not feasible to raise money for a sports complex and there are no plans for this initiative at this time. In addition, OLG plans to continue to rent public school space for PREP.

Prior to meeting, Marlene recommended, under Outreach/Evangelization Committee, that OLG needs new members to participate on the Spanish-speaking outreach committee. OLG has very recently registered 30 new families – all Spanish-speaking. Jessica is hosting an education program for children in second through seventh grade this summer. There are two Spanish-speaking parishioners assisting with this endeavor. The parish FEF Program has assisted in making OLG a hub for Spanish-speaking families in this area.

Members pointed out that this is a working document and will not be official until end of year. Rosemary Hampton noted that we now have the Parish Life Center and that we have to decide how to best use it.

VI. Evangelization Sub-Committee Updates

Steve Workman announced that all ministry budgets were approved. In general it was acknowledged that many ministries were very frugal in requesting support. Council discussed that OLG wants to be very supportive of its ministries. Mentors worked with each ministry to determine its needs and how to meet them. Approximately 25 to 30K of Stewardship Campaign supported ministries. It was suggested to include in bulletin occasional announcements about various ministries and how the Stewardship Collection is used to support them. It was noted that when parishioners know how this money is being spent they are more likely to support future campaigns. An outline of the 2016/2017 and 2017/2018 Ministry Budget were provided.

Current FEF Ministry Leadership is moving and new leadership is needed.

- **Outreach Update**

Frank provided update on initial steps this team hopes to accomplish. First, plan to utilize TVs in narthex to promote OLG events, FORMED, AOP events, etc. This will require a laptop and time to program. Next they plan to place iPad Kiosks in Narthex. These stations will allow parishioners to register, donate, sign-up for ministries, etc. This was used very effectively at Nativity Parish in MD. In addition, team would like to provide live-streaming of Mass and possibly other events (weddings, etc.) and provide updates to the parish website. Total cost for these three initiatives is estimated at \$10,000. Pastoral council has initially approved but would like more details.

- **“Celebrating Growth” Ministry weekend June 3 and 4**

The Ministry Weekend was a wonderful event and yielded 30 sign-ups across 11 ministries. The Liturgy and Life Ministries were highlighted at this fair. A discussion ensued about rotating the times of year each ministry was represented as many ministries would prefer to be featured in the fall at the beginning of the school year. It was decided to keep with current schedule at this time and possible change in future. The purpose of this event has been to really highlight the wonderful work our various ministries provide and, as a result, obtain new volunteers. The next Ministry Fair is scheduled for October 28/29, 2017.

VII. Social Affairs Committee Update

PLC Celebration Event September 10, 2017

Chip Puchino provided an update for the PLC Celebration. RSVPs are out and pew cards are available this weekend. A bulletin insert was included this past weekend and a bulletin notice will be ongoing. Deposits have been made to vendors. Expect event to cost approximately \$25,000 which is within budget. Members noted that there is an Eagles game on event day. Discussed livestreaming game to event and use this as a way to promote event.

VIII. Youth Ministry Update

Alexander Pancoast, who attended recent youth conference, provided an update. Thirty-three teens and eight chaperones attended recent youth conference in Steubenville, OH. Teens seemed to have a powerful experience and enjoyable time at the conference. There was a discipline issue with two teens and matter was handled appropriately with their parents.

IX. Religious Education/Adult Faith Formation Update

Jessica provided an update on religious education and adult faith formation. This past year was very successful and now planning for the upcoming year. Some plans include: RCIA is considering a Q and A collaborating with AFF (similar to Catholics Come Home), hoping to

plan some AFF events for men and would like a male to be a part of the planning and hosting a Vacation Bible School at OLG next summer. Jessica provided a religious education and formation outline for May 2017 to May 2018.

X. Liturgy Committee Update

Holy Week and Easter went very well with beautiful liturgies. Father Ianelli noted that liturgies will be including the antiphon at Sunday Mass that ties in with the scripture of the week. Monsignor commented about the organization of the team, in particular the recent celebration of Corpus Christi.

XI. Other committee Updates

Bob Poleshuk, former maintenance supervisor, requested a letter of recommendation. On behalf of the Parish Pastoral Council, Steve Workman wrote a letter for Bob and shared with council.

XII. Next Meetings

- 9/13/17 (date changed from 9/12)
- 11/15/17
- 2/7/18

XIII. Closing Prayer